

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 20<sup>th</sup> July 2021 at The Ellesmere Centre (small hall) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.



### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council  
15<sup>th</sup> July 2021

**27/21/22 To receive & approve apologies for absence.**

**28/21/22 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

**29/21/22 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**30/21/22 To Approve the Minutes of the Meeting held on 15<sup>th</sup> June 2021**

**31/21/22 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
- Village Green registration.
  - Sign and flag pole on village green.
  - Amenity land in front of Stone Row.
  - Footpath 19 – fallen tree: response from CCC Highways.
  - Grounds maintenance contract – addition of piece of land between car park and Ley Road.

**32/21/22 The Ellesmere Centre**

- (a) Ellesmere Centre Report.  
(b) To consider quotations to have the white lines re-painted in the car park.  
(c) Cherry trees on QEII field.  
(d) To consider applying for funding for new hedgerow behind tennis courts – Cllr Bell.

**33/21/22 District & County Councillors' Reports**

**34/21/22 Finance - to approve accounts for payment:**

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Jun 21	SO	£323.05	
(2)	Clerk's expenses Jun-Jul 21	101561	£66.82	
(3)	Opus Energy (street lighting) May 21	DD	£37.57	£35.78
(4)	RH Landscapes & Maintenance Services	101562	£240.00	£200.00
(5)	The Ellesmere Centre – meeting room hire	101563	£25.00	
(6)	Petty Cash top-up	101564	£29.72	
	<b>Total payments for the month:</b>		<b>£722.16</b>	

- (b) Proposed Q1 accounts and bank reconciliation.

**35/21/22 Administration**

- (a) To consider recommendation from TBM re: issues with PC laptop, cost £140 +VAT (£39 software + 1.5 hours support).  
(b) Asset inspections – Cllr Breen.

**36/21/22 Planning**

(a) To receive planning application decisions and tree works: -

- 21/00693/VAR Millfields Stables, Mill Lane – variation of Condition 4 (Detailed Remediation Scheme) of previously approved 18/00774/FUL for demolition of barn and replacement with 3 detached dwellings and associated works. **Approved.**
- Street Naming & Numbering – confirmation of Perrymans, 22 Ley Road and The Granary, 24 Ley Road (formerly The Annexe, 22 Ley Road).
- Notification from Planning Enforcement re: White Horse Stables.

(b) To consider planning applications received:  
None.

**37/21/22 Community Matters/General Maintenance**

- (a) Parking in the High Street.
- (b) Restoration of names on War Memorial.
- (c) Cemetery works.
- (d) To consider event planning for HM the Queen's Platinum Jubilee, 2022.
- (e) Handyman – update.
- (f) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**38/21/22 Date of Next Meeting & Matters for Future Consideration**